



Warren County Junior Police Academy

2011

Recruitment Notice

Recruitment Notice

Congratulations!

Applying to the WCJPA demonstrates a bold step in the pursuit of a challenging opportunity to experience a possible career in Law Enforcement.

DATE: July 25, 2011 - July 29, 2011
TIME: Daily 8:00 a.m. to 4:30 p.m.
LOCATION: Warren County Technical High School, Washington NJ
ELIGIBILITY: High School Students, ages 13-18

Dear Cadet Applicant,

The Warren County Junior Police Academy is currently in the process of accepting applications from high school youths, ages 13-18, who are seriously interested in pursuing possible careers in law enforcement. The Academy's goal is to provide Cadets with the best information possible about the various careers in law enforcement. If accepted, the Academy provides Cadets with the opportunity to experience law enforcement, hands-on, through field trips, lectures, discussions, demonstrations, and practical exercises.

The following is a list of some of the activities currently scheduled for the Academy:

- a. Classroom Lectures, e.g., Intro. To CJ System, The Dangers of Wearing the Badge, Police Leadership & Ethics, Patrol Operations/High Risk Traffic Stops, Arrest Procedures, Crime Scene Investigations, Field Interviews & Interrogations, and Report Writing.
- b. Demonstrations/Tours, e.g., 9-1-1 Dispatch/Communications Center, County Correctional Facility, and K-9 Narcotic & Bomb Demonstrations.
- c. Physical Activities, e.g., Formation/Marching Drill, Physical Training, Team Building Exercises, and Self Defense.
- d. Hands-on Practical Exercises, e.g., Use of Force/Simulated Firearms Exercises, Motor Vehicle Stops, Crime Scene Investigation, and Testifying in a Mock Trial.

On behalf of the WCJPA and the entire Law Enforcement Community of Warren County we would like to take this opportunity to encourage you to remain focused and steadfast in the pursuit of your goals and we look forward to receiving your application for consideration. Please feel free to contact either Lt. Speirs or myself should you have any questions regarding the Academy's application packet.

*** Lt. Dean M. McBride**
Academy Founder & Co-Director
Pohatcong Township Police Department
(908) 454-9836 ext. 351

*** Lt. Stephen B. Speirs, Jr.**
Academy Co-Director
Warren County Prosecutor's Office
(908) 475-6639





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Cadet Application

Cadet Application

Name (LAST, First, MI) _____ Birth Date (mm/dd/yyyy) _____ Age _____ Telephone No. _____

Street Address (Primary Residence) _____ City/Town _____ Municipality _____

High School (Current Enrollment as of the Fall) _____ Grade _____ Grade Avg. (GPA) _____

Email Address (Optional) _____

Your total number of unexcused absences from school for the current school year is/was _____

Have you ever been taken into custody (arrested) or referred to Juvenile Probation for any Crime? Yes No

Are you currently under the care of a professional for, and/or suffer from, any condition and/or illness that would prohibit, or limit, your ability to participate in the Academy's academic or physical curriculum? Yes No

REFERENCES

1. _____
Name Address How Known Telephone No.

2. _____
Name Address How Known Telephone No.

CHECK-OFF LIST

IMPORTANT: The following items **MUST BE PROPERLY COMPLETED, SIGNED, and RETURNED BY JULY 15th**:

Return To: Lt. Dean M. McBride, Pohatcong Township PD, 50 Municipal Drive, Phillipsburg, NJ 08865

1. Application 3. Medical Release 5. Code of Conduct
 2. Essay (Handwritten) 4. Liability Release 6. Uniform Sizes (Below)

Adult Tee Shirt Size (XS,S,M,L,XL, XX): _____ Adult Short Size (XS,S,M,L,XL,XX): _____

** FOR OFFICIAL USE ONLY **

Application Packet - Received By: _____ Date: _____

Background / Interview - Conducted By: _____ Date: _____

Academy Status – Approved Declined By: _____ Date: _____

COMMENTS: _____





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Medical Release

Medical Release

A written report of a physical examination performed by a qualified physician within the preceding 90 days of the Academy must accompany each Cadet's application. Applicants shall also have current protection against diphtheria, tetanus, poliomyelitis, measles and rubella, or a statement from a physician that immunization is currently in progress.

Applicant's Full Name: _____

Physical condition of Applicant is: Satisfactory Unsatisfactory

The following signature is required indicating that the Applicant is capable of strenuous physical exercise.

Physician's Signature: _____ Date: _____

Address: _____

List any unusual physical condition(s) the Academy Director should be aware of:

I/We understand that first aid will be available at the Academy; that the students will be closely supervised and that hospital care will be given at the expense of the parent(s)/guardian(s). I further understand that in case of serious injury or illness, I will be notified. If it is impossible to reach me in a timely manner, I hereby give my permission for emergency treatment or surgery as recommended by the attending physician.

Signature of Parent / Legal Guardian

Signature of Parent / Legal Guardian (If Applicable)

Street Address (No P.O. Box)

Date

Telephone: _____
Home (Emergency Contact)

Work/Cellular (Emergency Contact)





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Liability Release

Liability Release

I the undersigned, (*Parent/Guardian*) _____ residing at (*Street Address*)

_____ County of _____ State of _____

being the parent / legal guardian of _____ (*hereinafter "Participant"*), do hereby give my permission for him/her to attend the Warren County Junior Police Academy (*hereinafter "WCJPA"*) and in consideration of allowing him/her to participate in the aforementioned program do voluntarily and knowingly release and discharge the **WCJPA**, County of Warren, Warren County Prosecutor's Office, Warren County Chiefs of Police Association, Township of Pohatcong, Pohatcong Township Police Department, Warren County Technical School, all participating staff members, instructors, employees, agents, successors, assigns, and all others who may be liable from all claims, present and future, known or unknown, in any manner arising out of his/her participation in the **WCJPA**.

I also acknowledge that **Participant** has no limiting Medical conditions and is fully capable of participating in the program, which includes physical training.

I appoint the **WCJPA** staff members and instructors to act on my behalf, in the event the **Participant** should require medical attention while involved in the **WCJPA** program. This appointment is for the purpose of securing treatment for the health and welfare of **Participant** and expressly includes the authority to sign releases to physicians who may render emergency medical care and services. I promise to assume liability for payment of all such professional services, and to reimburse the **WCJPA** for any expense that may be incurred for treatment, care, drugs and other services for **Participant**.

In consideration of all the above, as well as the supervision provided on my behalf and on behalf of **Participant**, I hereby agree to hold harmless the **WCJPA**, County of Warren, Warren County Prosecutor's Office, Warren County Chiefs of Police Association, Township of Pohatcong, Pohatcong Township Police Department, Warren County Technical School, all participating staff members, instructors, employees, agents, successors, assigns and all others who may be liable for results of any decision made in connection with the care and treatment of **Participant**.

I further agree that if the behavior of the aforementioned participant is such that it endangers the health or welfare of another, the **WCJPA** has my permission to send him/her home.

Signature of Parent / Legal Guardian

Date

Signature of Parent / Legal Guardian

Date

Home Telephone

Work Telephone (or Emergency)

Home Telephone

Work Telephone (or Emergency)

Subscribed and sworn to before me this _____ day of _____, 20 _____

Notary's Signature





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Code of Conduct

Code of Conduct

RECRUIT BEHAVIORAL CONTRACT:

The purpose of this contract is to inform each Cadet that he/she must comply with all provisions of the Warren County Junior Police Academy and to the specific terms set forth herein. The undersigned Cadet understands that due to the nature of this Academy there will be a zero tolerance rule in effect. Undesirable conduct such as horseplay or a violation of the following **Code of Conduct** will result in his/her immediate removal from the Academy. This contract is in effect for the safety of all cadets and staff. Signing this contract represents an acknowledgement by the Cadet that he/she received a copy of the **Code of Conduct** and agrees to adhere to the same, at all times, while enrolled in the Warren County Junior Police Academy.

The following **Rules and Regulations** shall be strictly adhered to at all times:

1. There will be no use of any tobacco products.
2. Breaks will be limited to fifteen (15) minutes and Cadets are required to be in designated places by the time the next class begins.
3. Cadets are required to follow the instructions given by the Academy staff and instructors.
4. Cadets are required to participate in all classroom/practical assignments and will not be excused from any activity without permission.
5. Cadets are reminded of the Law Enforcement Code of Ethics and are expected to keep specifics of Academy and Law Enforcement procedures and/or activities confidential.
6. Cadets are required to obey all signs and orders of the Academy and entrance into restricted areas without consent of the Academy staff and/or instructor is forbidden.
7. Should a Cadet become injured during the Academy he/she must immediately report the incident to an Academy instructor or staff member.
8. Cadets are not peace officers and shall not attempt to represent themselves as such, nor should a Cadet attempt to exercise enforcement authority in any situation involving criminal activity or other violation of the Law.
9. Absolutely no alcohol or other drugs are allowed on Academy grounds.
10. Cadets are to refrain from using obscene, vulgar, or profane language at all time.
11. Cadets should conduct themselves in a professional manner at all times.

DRESS CODE:

The Academy has been developed to give each Cadet the best possible learning experience. Therefore, it is necessary that a dress and personal hygiene code be developed and followed by each of the class members.

Cadets must present themselves in a neat and well-groomed manner. Cadets should not use excessive cologne or perfume; likewise students are expected to shower/bathe regularly and use an effective deodorant. Although not prohibited, all make-up must be kept to a minimum. Cadets should not wear jewelry, large belt buckles, or earrings during physical activities or practical exercises and these should be kept to a minimum in classes. Additionally, Cadets assume fully responsibility and hold the Academy harmless for any missing or damaged personal property.

Print Full Name of Cadet

Signature of Cadet

Date

Print Full Name of Parent/Guardian

Signature of Parent/Guardian

Date





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Frequently Asked Questions

What is the Warren County Junior Police Academy (WCJPA)?

Established in 2001, the Warren County Junior Police Academy (WCJPA) is intended to afford high school students interested in pursuing careers in law enforcement the opportunity to experience first-hand what it will be like to attend a certified police training academy.

Although successful completion of the program does not ensure a future position in law enforcement, graduating Cadets will have a better understanding of what is involved in the successful completion from a certified police academy and better prepared to pursue employment.

What are the Applicant Requirements?

Because the program is limited to a class size of 25 Cadets and demands the very best from its participants, each candidate must meet the following qualifications:

- MUST be a resident of Warren County and at the high school level (ages 13-18).
- MUST have with a minimum "C" grade point average.
- MUST be able to read and write the English language.
- MUST be of good moral character, and never been taken into custody or referred to juvenile probation for any crime.
- MUST be in good health, sound physical condition, and fully capable of participating in a rigorous physical training program.
- MUST include, as part of your completed application packet, a brief *Handwritten Essay* explaining your reason(s) for applying for this program.
- MUST complete in blue or black ink, or typed, to the best of your knowledge, *all* required information in the Application Packet, including *all* required signature(s).
- MUST properly complete and sign the *Code Of Conduct*, *Medical Release*, and *Liability Release* forms and return them along with your *Application* by the advertised due date.
- MUST commit to ALL five (5) days of the Academy.

What are the selection criteria?

- Satisfactorily meet Academy Requirements (*listed above*)
- Quality & thoroughness of submitted written work
- Background Investigation
- Attend mandatory oral interview / orientation

How much does the Academy cost?

There is absolutely no application or tuition fee for the Academy, which includes an Academy tee shirt, shorts, baseball style cap, and notebook. However, if selected, it will be the responsibility of each Cadet to provide for his/her own:





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Frequently Asked Questions

Frequently Asked Questions *(continued)*

- A Water Bottle
- Daily Transportation
- Non-perishable lunch (Monday-Thursday)
- And (Don't forget) a Water Bottle

Where is the Academy to be held?

Warren County Technical High School, 1500 Route 57, Washington, NJ 07882 (8:00 a.m. – 4:30 p.m.)

What does the Academy involve?

Basic training consists of (5) five full days; Monday through Thursday 8:00 a.m. to 4:30 p.m. and Friday 8:00 a.m. to approximately 2:00 p.m. There are numerous subjects that are taught by a wide variety of professional law enforcement instructors. Training can be best described as a blend of military and educational training. The environment is very challenging and requires a commitment to excellence and discipline.

How do I apply?

If you are up to the standards set by the program, we encourage you to fill out and submit the WCJPA application packet in full and return it by the advertised due date. Application packets can be obtained online at <http://www.pohatcong.com/police>, or by contacting Lt. Dean McBride (Pohatcong Twp. P.D., 908-454-9836) or Lt. Stephen Speirs (Warren County Prosecutor's Office, 908-475-6639).

If selected, you will receive additional information regarding the Academy, including an itinerary and list of items you will be required to bring.

Good Luck and thank you for considering this worthy opportunity!

